



**BRIGHTSTAR**  
S C H O O L S

**REGULAR MEETING OF THE FINANCE COMMITTEE  
OF THE BOARD OF DIRECTORS  
OF BRIGHT STAR SCHOOLS**

**Teleconference**

**Thursday, June 25, 2020 8:00 a.m.**

*In accordance with Mayor Garcetti's "[Safer at Home](#)" City Order and Governor Newsome's [State Executive Order](#) BSS will be holding the finance committee meeting via Zoom video conference and telephone. No physical BSS school locations will be open to the public. This meeting is open to the public through the teleconference listed below. Members of the public who wish to address the Board regarding items on this agenda or who need special accommodations should contact Laura Reed, Strategy Manager, at [info@brightstarschools.org](mailto:info@brightstarschools.org).*

*Speakers are limited to no more than 2 minutes each. Speakers may also sign up in person the day of the meeting. See Pages 2, 6 and 7 for more information on how to do this.*

Join Zoom Meeting

<https://zoom.us/j/95032421364>

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 950 3242 1364

Password: 979262

Find your local number: <https://zoom.us/u/agvGXedHe>

**Board Members Attending Via Teleconference:**

Stephen Green

323-954-9957x1104

David Valentine

323-954-9957x1113

Andrew Wang

323-954-9957x1114

Louisa Wee

323-954-9957x1115

## INSTRUCTIONS FOR PRESENTATION TO THE BOARD BY MEMBERS OF THE PUBLIC

Bright Star Schools welcomes your participation at the Organization's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the Organization in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our schools. To assist you in speaking at / participating in our meetings, the following process will be adhered to:

- 1) Agendas are attached to this notice and available to all audience members at the meeting.
- 2) Speaker Cards are available to all audience members who wish to speak either to an agenda item or a non-agenda item.
  - i. Non-Agenda Items: Any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card for more information.
  - ii. Agenda Items: Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes per item. The Board Chair may extend time for public comment at his/her discretion. The presentation to the Board shall be made at the time a specific item is under discussion, or before the Board takes any action. See attached Request to Speak card for more information.
- 3) The time required to translate Spanish-to-English or English-to-Spanish will not count against the three-minute limit. The Board will provide Spanish language translation. Time will not be allotted for alternative translation from the attendees.
- 4) Members of the public who attend the meeting shall be respectful of the Board's process and shall follow the instructions of the Board Chair.
  - i. Security officers and/or school police may be present at the meeting for the purpose of ensuring that disorderly or disruptive behavior does not occur.
  - ii. Persons who engage in acts disruptive to the meeting (i.e., speaking when not recognized by the Board Chair or failing to follow the rules of the meeting as established by the Board Chair) may be given a verbal warning.
  - iii. A second disruptive act may result in the disruptive person being asked to remove himself/herself from the meeting.
  - iv. A third disruptive act may result in the disruptive person being escorted out of the meeting by security officers.
  - v. If the meeting is repeatedly disrupted the Board Chair may, at his/her discretion, clear the meeting room and continue with discussion of items that are on the published agenda.
- 5) In compliance with the Americans with Disabilities Act (ADA) and upon request, the Organization may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board Liaison, Laura Gonzalez Reed at [lreed@brightstarschools.org](mailto:lreed@brightstarschools.org).

**AGENDA OF THE MEETING**  
**06/25/2020**

*General Session*

- 1. Call Meeting to Order + Introduction of Visitors / Guests**
- 2. Public Comment Period (for items not on the agenda)**
- 3. Finance and Facilities Presentation**
  - a. Student Information System (SIS) update by Vice President of Data Jonathan Escobar
  - b. Review Bright Star Schools' Draft Information Tax Return (990) FYE 2019
- 4. Executive Director Update**
- 5. Recommendations for approval of (consent agenda):**
  - a. Approval of 2020-2021 BSS budgets
  - b. Approval of CARS (Consolidated Application Reports) for Federal funding for each Bright Star school (RKES, RKMS, RKHS, SECA, SMCA, BSSCA, VAES, VAMS, VAHS)
  - c. Approval Education Protection Account (EPA) Spending Plan for FYE 2020-2021
  - d. Resolution to seek PPP forgiveness
  - e. SECA St. Bernadette project approval
  - f. License Agreement for Thinking Nation
  - g. RKHS and RKES Subleases for La Fayette
  - h. Authorize the ED, or any designee thereof, on behalf of BSS, to execute and/or approve the extension of the contract with China Habte for the accounting services to Bright Star Schools
  - i. Contract for Aeries student information system for up to \$175,000 through June 2025.
  - j. Chromebook purchases through CDWG for all BSS schools, not to exceed \$275,000
  - k. Approval to apply for facilities loan from Pacific Charter School Development (PCDS) of up to \$2 million for the RKMS and RKHS projects
- 6. Adjourn Meeting**

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that special presentations not mentioned in the agenda may be made at this meeting. However, any such presentations will be for information only.

**BRIGHT STAR SCHOOLS  
BOARD OF DIRECTORS MEETING**

**NON-AGENDA ITEM: REQUEST TO SPEAK CARD**

Instructions for Presentation to the Board by Parents and other Members of the Public at this Meeting

**NON-AGENDA ITEMS**

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**Prior to the opening of the meeting, this card should be completed and given to the Secretary of the Board.**

I wish to speak to the Board on a matter that is not on the Board's agenda.

Name of Speaker: \_\_\_\_\_

Subject I wish to address: \_\_\_\_\_

Speaker's Address: \_\_\_\_\_

**BRIGHT STAR SCHOOLS  
BOARD OF DIRECTORS MEETING**

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I wish to speak to the Board on the following agenda item: \_\_\_\_\_

\_\_\_\_\_

Name of Speaker: \_\_\_\_\_

Speaker's Address: \_\_\_\_\_