



**BOARD OF DIRECTORS MEETING  
BRIGHT STAR SCHOOLS**

**Teleconference  
Monday, October 25th, 2021 at 6:00pm**

*In accordance with Government Code section 54953(e), as added by Assembly Bill 361 (2021), BSS will be holding this Board Meeting via Zoom video conference and telephone. No physical BSS school locations will be open to the public. Members of the public may participate in the meeting and/or provide comments directly to the Board via the Zoom information below. Members of the public who need special accommodations should contact Olivia Ray, Compliance Coordinator, at [board@brightstarschools.org](mailto:board@brightstarschools.org).*

*Speakers are limited to no more than three minutes each. Please email your name and item(s) you wish to address to Olivia Ray, Compliance Coordinator, at [board@brightstarschools.org](mailto:board@brightstarschools.org).*

Join Zoom Meeting

<https://brightstarschools-org.zoom.us/j/95082607757?pwd=VndZVUgyL0J3SVZoUUUVGejFEUHICdz09>

Meeting ID: 950 8260 7757

Passcode: 615710

Dial by your location

- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 346 248 7799 US (Houston)
- +1 646 876 9923 US (New York)

Dial-In Number (US): +1 301-715-8592

Passcode: 615710

Find your local number: <https://brightstarschools-org.zoom.us/u/adR5DyrCqh>

## INSTRUCTIONS FOR PRESENTATION TO THE BOARD BY MEMBERS OF THE PUBLIC

Bright Star Schools welcomes your participation at the Organization's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the Organization in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our schools.

To assist you in speaking at / participating in our meetings, the following process will be adhered to:

- 1) Agendas are attached to this notice and available to all audience members prior to the meeting by visiting the [www.brightstarschools.org](http://www.brightstarschools.org) homepage.
- 2) Speakers are limited to no more than three minutes each. Please email your name and item(s) you wish to address to Olivia Ray, Compliance Coordinator, at [board@brightstarschools.org](mailto:board@brightstarschools.org).
  - i. Non-Agenda Items: Any person may address the Board concerning any item not on the agenda for no more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Board members are restricted from responding to any speaker and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. During meetings, time will be allotted to request speakers at the start of the meeting.
  - ii. Agenda Items: Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes per item. The Board Chair may extend time for public comment at his/her discretion. The presentation to the Board shall be made at the time a specific item is under discussion, or before the Board takes any action, whichever comes first. During meetings, time will be allotted to request speakers at the start of the meeting.
- 3) The time required to translate Spanish-to-English or English-to-Spanish will not count against the three-minute limit. The Board will provide Spanish language translation. Time will not be allotted for alternative translation from the attendees.
- 4) Members of the public who attend the meeting shall be respectful of the Board's process and shall follow the instructions of the Board Chair.
  - i. Security officers and/or school police may be present at the meeting for the purpose of ensuring that disorderly or disruptive behavior does not occur.
  - ii. Persons who engage in acts disruptive to the meeting (i.e., speaking when not recognized by the Board Chair or failing to follow the rules of the meeting as established by the Board Chair) may be given a verbal warning.
  - iii. A second disruptive act may result in the disruptive person being asked to remove himself/herself from the meeting.
  - iv. A third disruptive act may result in the disruptive person being removed from the meeting.
  - v. If the meeting is repeatedly disrupted the Board Chair may, at his/her discretion, clear the meeting room and continue with discussion of items that are on the published agenda.
- 5) In compliance with the Americans with Disabilities Act (ADA) and upon request, the Organization may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact Olivia Ray, Compliance Coordinator, at [board@brightstarschools.org](mailto:board@brightstarschools.org).

**BOARD OF DIRECTORS**  
**BRIGHT STAR SCHOOLS**  
**AGENDA OF THE MEETING**  
**Monday, October 25th, 2021 at 6:00pm**

*General Session*

- 1) **Call Meeting to Order + Introduction of Guests**
- 2) **Public Comment Period** (for items not on the agenda)
- 3) **Guest Speaker:** Ana Vargas, Vice President of Human Resources
- 4) **Brown Act Training provided by Merrick Wadsworth, Esq. of Procopio Law**
- 5) **Executive Director Presentation**
  - Board Retreat planning
  - 21-22 Board Governance Calendar
  - Manny Aceves candidacy for the board
  - AB 361 - Delegation of authority to committees to approve the Board finding to conduct virtual meetings monthly
  - Org Health Dashboard - Cycle 1 Findings
  - Updates to the 2021-2022 Local Control and Accountability Plans (LCAPs)
  - Bright Star Secondary Charter Academy (BSSCA) name change to Stella High Charter Academy (SHCA)
- 6) **Deputy Superintendent of Education Presentation**
  - iReady Diagnostic Results
- 7) **Chief Business Officer Presentation**
  - Elementary and Secondary Emergency Relief III (ESSER III) Expenditure Plan
  - Update to Fiscal Policy - COVID Resolution
  - VAMS Bond Resolution
  - Securities Law related to Bonds
  - BSS Monthly Financials
  - VAES Lease Amendment - Panorama Baptist
- 8) **Chief Operations Officer Presentation**
  - School Wellness Policy
  - Sick Leave Policy
  - Updated Independent Study Policy
  - Technology purchases not to exceed \$350,000
- 9) **Committee Presentations**
- 10) **Approval of (*consent agenda*)**
  - **Regular**
    - i. Minutes from September 2021 Board Meeting
    - ii. Minutes from September 2021 Governance Committee meeting
    - iii. Minutes from October 2021 Governance Committee meeting
    - iv. Minutes from October 2021 Finance Committee meeting
    - v. Minutes from October 2021 Academic Committee meeting
  - **Governance**
    - i. Resolution to change the name of Bright Star Secondary Charter Academy (BSSCA) to Stella High Charter Academy (SHCA)

- ii. Two year term for Manny Aceves as a BSS board member
- iii. Manny Aceves as a Governance Committee member
- iv. Resolution of the Board of Directors of Bright Star Schools considering the continued state of emergency and circumstances for Board meetings by teleconference pursuant to the Brown Act
- v. Delegation of authority to the Finance Committee, Academic Committee, and Governance Committee to approve the Board finding to conduct virtual meetings monthly
- **Finance**
  - i. Elementary and Secondary Emergency Relief III (ESSER III) Expenditure Plan
  - ii. COVID Resolution Finance
  - iii. VAMS Bond Resolution
  - iv. Resolution of The Board of Directors of Recognizing update to our fiscal policy effective July 1, 2020, to work effectively in a remote setup authorizes management the use of DocuSign or other e-signatures in lieu of wet signatures when necessary and allows the receipt of goods directly to remote workstation as deemed necessary by management.
  - v. BSS Monthly Financials
  - vi. Technology purchases not to exceed \$350,000
  - vii. Delegation of authority to CBO to approve videographer for enrollment purposes, up to \$65,000
- **Compliance**
  - i. Updates to the 2021-2022 Local Control and Accountability Plans (LCAP) for the following Bright Star Schools: Bright Star Secondary Charter Academy, Stella Middle Charter Academy, Stella Elementary Charter Academy, Valor Academy High School, Valor Academy Middle School, Valor Academy Elementary School, Rise Kohyang High School, Rise Kohyang Middle School, Rise Kohyang Elementary School
  - ii. LAUSD Oversight Compliance Monitoring and Certification of Compliance Review 2021-2022 Documents for the following Bright Star Schools: Bright Star Secondary Charter Academy, Stella Middle Charter Academy, Stella Elementary Charter Academy, Valor Academy High School, Valor Academy Middle School, Valor Academy Elementary School, Rise Kohyang High School, Rise Kohyang Middle School, Rise Kohyang Elementary School
- **Operations**
  - i. School Wellness Policy
  - ii. Sick Leave Policy
- **Academics**
  - i. Updated Independent Study Policy
- **Facilities**
  - i. RKMS Lease Amendment - 3020 Wilshire
  - ii. PMA with PCSD for VAES Plummer Project
  - iii. VAES Lease Amendment - Panorama Baptist

## 11) Adjourn Meeting

### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### **SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that special presentations not mentioned in the agenda may be made at this meeting. However, any such presentations will be for information only.