



**BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES  
BRIGHT STAR SCHOOLS**

A special meeting of the Board of Directors at Bright Star Schools was held on **Saturday, May 21st, 2022** via teleconference, pursuant to notice duly given.

In attendance via teleconference were Board Chair Andrew Murr and Board Members Andrew Wang, Dora Dome, Jen Cole, Lois Levy, Louisa Wee, Manny Aceves, Marisol León, Robin Elledge, and Stephen Green.

BSS staff in attendance via teleconference were Olivia Ray and Hrag Hamalian.

Also in attendance were Bright Star Education Group Board members Dean Indot, James Min, and Scott Layfield, and guest of the meeting Keith Dell'Aquila.

*General Session*

1. **Call Meeting to Order + Introduction of Guests:** Meeting called to order at 1:02p.m. by Board Chair Andrew Murr.
2. **Public Comment Period** (for items not on the agenda): none made
3. **Executive Director Presentation:** Hrag Hamalian presented on the following topics
  - **Revised Board Covenant** - Hrag presented on differences in the Board Bylaws and Board Covenant, and that the Governance Committee discussed modifying the Board Covenant to be in alignment with the Board Bylaws.
  - **FYE 2022** - Hrag presented on the close out of the FYE 2022 Budgets
  - **FYE 2023 Preliminary Budgets** - Hrag presented on the FYE 23 Preliminary Budgets for each of the nine Bright Star Schools, including the process, strategy, and timeline for creating the budgets, as well as projections for each school.
  - **COLA for BOT Staff** - Hrag presented on Cost-of-Living Adjustment for SST/BOT staff and on previously implemented salary increases.
  - **Financial Dashboard & Monthly Financials: Income Statement, Balance Sheet, Cash Flow Forecast, and Budget-to-Actuals** - Hrag presented on the financial dashboard and monthly financials including the income statement, balance sheet, cash flow forecast, and budget-to-actuals.
  - **VAMS Shade Structure Project Change Order** - Hrag presented that the project was first board approved at the April 2022 Board Meeting, and that school site administrators would like to extend the structure by 6 feet, so a change order is up for approval.
  - **La Fayette Rooftop Patio Project** - Hrag introduced the project: developing a rooftop patio on the 3rd floor of the Lafayette building to add additional outdoor student play space. She presented the bids for the project.
  - **Installations of Internet Drops at VAES and RKHS** - Hrag presented on the installation of 80-100 drops at VAES and 300-400 drops at new RKHS facility, and the bids for the project.

4. **California Charter Schools Association Presentation on Charter School Landscape in California:** Keith Dell'Aquila presented on the May Revision to the Governor's Budget and its impact on charter schools. He also reviewed new legislation that may impact charter schools. Keith then presented on the local landscape and priorities for charter schools in the Los Angeles area.
5. **Approval of (consent agenda)** Jen Cole made the motion to approve, Robin Elledge seconded the motion; the motion passed unanimously.
- **Governance**
    - i. Resolution of the Board of Directors of Bright Star Schools considering the continued state of emergency and circumstances for Board meetings by teleconference pursuant to the Brown Act
    - ii. Revised Board Covenant
    - iii. Minutes from April 2022 Board Meeting
    - iv. Minutes from May 2022 Finance Committee Meeting
    - v. Minutes from May 2022 Governance Committee Meeting
  - **Finance**
    - i. 2022-23 Preliminary Budget for Bright Star Secondary Charter Academy (Stella High Charter Academy effective July 1st, 2022), Stella Middle Charter Academy, Stella Elementary Charter Academy, Rise Kohyang High School, Rise Kohyang Middle School, Rise Kohyang Elementary School, Valor Academy High School, Valor Academy Middle School, Valor Academy Elementary School
    - ii. COLA for BOT Staff
    - iii. Financial Dashboard & Monthly Financials: Income Statement, Balance Sheet, Cash Flow Forecast, and Budget-to-Actuals
  - **Facilities**
    - i. VAMS Shade Structure Project Change Order
    - ii. La Fayette Rooftop Patio Project
    - iii. Installations of Internet Drops at VAES and RKHS
    - iv. Resolution authorizing the transfer of the 1700 W Olympic Property title from Bright Star Schools to Los Angeles Unified School District

Board Member	Yes	No	Abstain	Absent
Stephen Green	X			
Andrew (Andy) Murr	X			
Robin Elledge	X			
Marisol León	X			
Manny Aceves	X			
Louisa Wee	X			
Lois Levy	X			
Laurence (Larry) Klein				X
Jennifer (Jen) Cole	X			

James McGrath				X
George Leftwich				X
Dora Dome	X			
Andrew Wang	X			
<b>Total</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>3</b>
<b>Motion Carries?</b>	<b>YES</b>			

8) **Adjournment:** Lois Levy made the motion to adjourn, Robin Elledge seconded the motion; the motion passed unanimously. The meeting adjourned at 2:35p.m.

DocuSigned by:  
*Andrew Murr*  
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Andrew Murr, Board Chair

DocuSigned by:  
*Olivia Ray*  
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Olivia Ray, Recording Secretary