



**BRIGHTSTAR**  
S C H O O L S

**BOARD OF DIRECTORS MEETING**  
**BRIGHT STAR SCHOOLS**

**Teleconference**

**Monday, December 6th, 2021 at 6:00pm**

*In accordance with Government Code section 54953(e), as added by Assembly Bill 361 (2021), BSS will be holding this Board Meeting via Zoom video conference and telephone. No physical BSS school locations will be open to the public. Members of the public may participate in the meeting and/or provide comments directly to the Board via the Zoom information below. Members of the public who need special accommodations should contact Olivia Ray, Compliance Coordinator, at [board@brightstarschools.org](mailto:board@brightstarschools.org).*

*Speakers are limited to no more than three minutes each. Please email your name and item(s) you wish to address to Olivia Ray, Compliance Coordinator, at [board@brightstarschools.org](mailto:board@brightstarschools.org).*

[Click Here to Join Zoom Meeting](#)

ID: 921 0081 8951

Passcode: 579892

Dial-In Number: 301-715-8592

Passcode: 579892

Find your local number: <https://brightstarschools-org.zoom.us/j/adR5DyrCqh>

## INSTRUCTIONS FOR PRESENTATION TO THE BOARD BY MEMBERS OF THE PUBLIC

Bright Star Schools welcomes your participation at the Organization's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the Organization in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our schools.

To assist you in speaking at / participating in our meetings, the following process will be adhered to:

- 1) Agendas are attached to this notice and available to all audience members prior to the meeting by visiting the [www.brightstarschools.org](http://www.brightstarschools.org) homepage.
- 2) Speakers are limited to no more than three minutes each. Please email your name and item(s) you wish to address to Olivia Ray, Compliance Coordinator, at [board@brightstarschools.org](mailto:board@brightstarschools.org).
  - i. Non-Agenda Items: Any person may address the Board concerning any item not on the agenda for no more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Board members are restricted from responding to any speaker and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. During meetings, time will be allotted to request speakers at the start of the meeting.
  - ii. Agenda Items: Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes per item. The Board Chair may extend time for public comment at his/her discretion. The presentation to the Board shall be made at the time a specific item is under discussion, or before the Board takes any action, whichever comes first. During meetings, time will be allotted to request speakers at the start of the meeting.
- 3) The time required to translate Spanish-to-English or English-to-Spanish will not count against the three-minute limit. The Board will provide Spanish language translation. Time will not be allotted for alternative translation from the attendees.
- 4) Members of the public who attend the meeting shall be respectful of the Board's process and shall follow the instructions of the Board Chair.
  - i. Security officers and/or school police may be present at the meeting for the purpose of ensuring that disorderly or disruptive behavior does not occur.
  - ii. Persons who engage in acts disruptive to the meeting (i.e., speaking when not recognized by the Board Chair or failing to follow the rules of the meeting as established by the Board Chair) may be given a verbal warning.
  - iii. A second disruptive act may result in the disruptive person being asked to remove himself/herself from the meeting.
  - iv. A third disruptive act may result in the disruptive person being removed from the meeting.
  - v. If the meeting is repeatedly disrupted the Board Chair may, at his/her discretion, clear the meeting room and continue with discussion of items that are on the published agenda.
- 5) In compliance with the Americans with Disabilities Act (ADA) and upon request, the Organization may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact Olivia Ray, Compliance Coordinator, at [board@brightstarschools.org](mailto:board@brightstarschools.org).

**BOARD OF DIRECTORS**  
**BRIGHT STAR SCHOOLS**  
**AGENDA OF THE MEETING**  
**Monday, December 6th, 2021 at 6:00pm**

*General Session*

1. **Call Meeting to Order + Introduction of Guests**
2. **Public Comment Period (for items not on the agenda)**
3. **Guest Speakers: Michael Hoover & Ahjia Moore, School Culture and Restorative Practices**
4. **Executive Director Presentation**
  - Development (Giving Campaign)
  - Review of Compliance Monitoring Form for all Bright Star Schools (SECA, SMCA, BSSCA, RKES, RKMS, RKHS, VAES, VAMS, VAHS)
5. **Vice President of Student and Family Services Presentation**
  - Reducing Credits for the Classes of 2022, 2023 and 2024
6. **Chief Business Officer Presentation**
  - Financial Dashboard - BSS Monthly Financials, including the Income Statement, Balance Sheet, Cash Flow Forecast, and Budget-to-Actuals
  - Facilities Update
7. **Chief Operations Officer Presentation**
  - COVID Updates - Procedures and Vaccinations
  - Purchase of Projectors for BSSCA Classrooms
8. **Committee Presentations**
9. **Approval of (*consent agenda*)**
  - **Governance**
    - i. Minutes from October 2021 Board Meeting
    - ii. Minutes from November 2021 Governance Committee meeting
    - iii. Minutes from December 2021 Finance Committee meeting
    - iv. Minutes from November 2021 Academic Committee meeting
    - v. Resolution of the Board of Directors of Bright Star Schools considering the continued state of emergency and circumstances for Board meetings by teleconference pursuant to the Brown Act
    - vi. Resolution of appreciation to Bright Star Schools staff and families for their dedication this year
  - **Compliance**
    - i. Compliance Monitoring Form for all Bright Star Schools (SECA, SMCA, BSSCA, RKES, RKMS, RKHS, VAES, VAMS, VAHS)
  - **Finance**
    - i. BSS Monthly Financials, including the Income Statement, Balance Sheet, Cash Flow Forecast, and Budget-to-Actuals
    - ii. Resolution to withdraw excess liability insurance direct membership from SELF and rejoin under CharterSAFE's membership in SELF effective July 1, 2022 for Stella Middle Charter Academy and Bright Star Secondary Charter Academy
  - **Facilities**
    - i. Resolution on application for an LAUSD Zoning Exemption - RKMS

- ii. Adoption of LAUSD Education Specifications for the RKMS Project, with LAUSD Approved Deviations
- **Academic**
  - i. Reducing Credit Requirement for the Classes of 2022, 2023 and 2024 from 220 to 200
- **Operations**
  - i. Purchase of projectors for BSSCA classrooms

**10. Adjourn Meeting**

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that special presentations not mentioned in the agenda may be made at this meeting. However, any such presentations will be for information only