



## MINUTES OF A MEETING OF THE BRIGHT STAR SCHOOLS BOARD OF DIRECTORS

A meeting for the Bright Star Schools' Board of Directors was held on Monday, February 1, 2021 via teleconference pursuant to notice duly given. In attendance were Board Chair Andrew Murr, and Board members Larry Klein, Lois Levy, Stephen Green, Robin Elledge, Marisol León, George Leftwich, James McGrath, Louisa Wee, and Andrew Wang.

Bright Star staff in attendance included: Saman Bravo-Karimi, Hrag Hamalian, Laura Gonzalez Reed, Kaitlin Foe, Melissa Kaplan, Leeann Yu, Sunil Kewelramani, China Habte and Elijah Sugay. The order of the agenda proceeded as follows:

### *General Session*

1. **Call Meeting to Order + Introduction of Visitors / Guests:** Meeting called to order at 6:03 p.m. by Board Chair Andrew Murr.
2. **Public Comment Period (for items not on the agenda):** None made.
3. **Student Leader Presentation:** Ms. Anoli Patel introduced leaders Daisy and Douglas Perez of Stella Elementary Charter Academy, who presented on their experience with distance learning, including some benefits and some things that are a struggle.
4. **Executive Director Report:** Mr. Hamalian presented on the following topics:
  - a. **SOLA Impact:** A Bright Star family was recently the recipient of SoLA I CAN's COVID Retraining & Recovery (CORE) Fund vocational scholarships! Two hundred vocational scholarships averaging \$5,000 each were awarded to South LA residents experiencing severe financial distress during the global health pandemic. These CORE Fund scholarships are part of an education and workforce development program funded through a \$1 million grant from the Oprah Winfrey Charitable Foundation, Jimmy Lovine, Marc and Ashley Merrill, and others.
  - b. **School reopening:** Mr. Hamalian shared that No major changes at this time - we continue to monitor state, county, district and public health information. At this time, it appears that Hybrid potential reopening will likely be pushed to March 31st; though we will continue to evaluate the possibility of smaller group or intervention based opening. He shared that we are submitting required COVID safety plans and documents to public health.
  - c. **DEIB Training:** Mr. Hamalian shared an update on the DEIB training identification, including a recap of the discussion held by the governance committee. He shared a survey that would be shared with board members for timing in the coming weeks.
  - d. **Org Health Dashboard:** Ms. Kaitlin Foe shared a small update regarding the revamp of the org health dashboard, based on Board and BSS Staff feedback, including next steps and general timeline for roll out.
  - e. **Title IX:** Mr. Hamalian presented updates, along with Ms. Leeann Yu, to the Title IX document up for approval, as a response to policy changes.



- f. Development update: Mr. Hamalian shared a high level update regarding the status of development at Bright Star and next steps for 2021, as well as an update on board giving.
- g. Items for consent: Mr. Hamalian reviewed each item on the consent agenda and responded to any early questions.

- 5. Deputy Superintendent of Education Report:** Ms. Melissa Kaplan gave an update on distance learning, specifically on Interim Assessments. The support and support strategies were created for all our students, however, Ms. Kaplan placed emphasis on how to provide quality support for our most vulnerable students. She then reviewed hybrid, small group and assessment program models, including the types of instruction, number of students/teachers impacted and their status.

Board members discussed and asked clarifying questions after the presentation before moving on to the next item on the agenda.

- 6. Chief Business Officer Presentation:** Mr. Bravo-Karimi reviewed the dashboard, including the status of 9 schools with financials through December 31st, 2020 and status of BOT with financials through December 31st, 2020.

Mr. Bravo-Karimi also shared an ongoing financial outlook, particularly regarding continued substantial economic uncertainty and the potential negative impact on Bright Star Schools. The outlook included cash deferrals, assumption of flat LCFF funding in 2021-22, the necessity of PPP and an update, as well as that the federal stimulus funds were approved in December 2020.

Next, he shared an enrollment update regarding current projections for the 2021-22 school year. He also shared facilities updates for the following:

- RKMS: 1700 Olympic (Prop 51)
- RKHS: 3500 W. 1st Street (Prop 51)
- SECA St. Bernadette
- VAES - Haskell Property
- BSSCA Fairfax (County)

Lastly, he shared project timelines for the following:

- RKHS
  - Demo completed January 2021
  - Contractor to be chosen Summer/fall 2021; FC/Board approval required
  - Construction to begin Fall/Winter 2021
  - Facility to be delivered Summer 2023 or later
- RKMS
  - Bidding for Construction contractor December 2022; FC/Board Approval Required
  - Demolition and construction begins Summer 2023
  - Facility to be delivered Spring 2025
- SECA:



- St. Bernadette occupancy Fall 2021
- Potential split campus with St. Agatha's
- VAMS
  - HVAC replacement: Winter 2020 - Summer 2021; FC/Board approval pending
  - La Fayette
  - Roof Repair: Late Winter 2021; FC/Board approval pending

At the last meeting, he shared information about VAMS HVAC and that BSS is currently collecting bids for replacement of rooftop units and for replacement of building air ducts. He shared the update provided to the finance committee about the different bids received

#### 7. Administrative / Governance Items:

- a. Approval of the following items (consent agenda):
  - i. Approval of the following items (consent agenda):
    - 1. Recurring
      - a. Minutes from the second board meeting on December 7, 2020
      - b. Minutes from January Academic committee meeting
      - c. Minutes from January Finance committee meeting
    - 2. Academics
      - a. Approval of 21-22 Academic Calendar
    - 3. Facilities
      - a. La Fayette Roof Repair
      - b. VAMS HVAC Replacement and Reimbursement Resolution
      - c. VAES Site Acquisition - 9550 Haskell
      - d. Technology purchases
    - 4. Finance
      - a. BSS Financials as of 12/31/2020
      - b. Compensation adjustment
    - 5. Organizational
      - a. Approval of updated Title IX, Harassment, Discrimination, Intimidation, and Bullying Policy

Andrew Wang made a motion to approve, Lois Levy seconds the motion; the motion passed unanimously.

Board Member Name	Yes	No	Abstain	Not Present
Stephen Green	X			
Larry Klein	X			
George Leftwich	X			
Lois Levy	X			
James McGrath	X			
Andrew Murr	X			
Andrew Wang	X			
Louisa Wee	X			



**BRIGHTSTAR**  
S C H O O L S

Robin Elledge	X			
Marisol León	X			
TOTAL	10	0	0	0
Motion Carries? YES or NO	YES			

8. **Adjourn Meeting:** Lois Levy made the motion to adjourn, Andrew Wang seconded the motion; the motion passed unanimously. The meeting adjourned at 7:54 p.m.

DocuSigned by:  
*Andrew Murr*  
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Andrew Murr, Board Chair

DocuSigned by:  
*Laura Reed*  
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Laura Reed, Recording Secretary