



**BRIGHTSTAR**  
**S C H O O L S**

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF BRIGHT STAR SCHOOLS**

**Stella Middle Charter Academy**

**Monday, February 3, 2020, 6:00 p.m.**

4301 W Martin Luther King Blvd, Los Angeles, CA 90016  
Classroom

This meeting will be streamed at the teleconference listed below,  
and at all Bright Star Schools:

Valor Academy Elementary School	8767 Woodman Ave, Pacoima 91331
Valor Academy Middle School	9034 Burnet Ave, North Hills 91343
Valor Academy High School	9356 Lemona Ave, North Hills 91343
Rise Kohyang Elementary School	600 S Lafayette Park Pl 2nd floor, Los Angeles, 90057
Rise Kohyang Middle School	3020 Wilshire Blvd 2nd Floor #250, Los Angeles, 90010
Rise Kohyang High School	600 S Lafayette Park Pl 3rd floor, Los Angeles, 90057
Stella Elementary Charter Academy	2636 S Mansfield Ave, Los Angeles, 90016
Stella Middle Charter Academy	4301 W. MLK Blvd., Los Angeles, 90008
Bright Star Secondary Charter Academy	1600 W. Imperial Hwy, Los Angeles 90047

**Teleconference**

<https://zoom.us/j/9517276130>

+1 669-900-6833

Meeting ID: 951 727 6130

**Board Members Attending Via Teleconference:**

<b>Board Member</b>	<b>Dial-in phone number</b>	<b>Address</b>
<b>Stephen Green</b>	323-954-9957x1104	119 W. 24th Street, New York City, NY
<b>George Leftwich</b>	323-954-9957x1106	4500 Via Marina, Marina del Rey, CA
<b>James McGrath</b>	323-954-9957x1109	1530 7th Street #309, Santa Monica, CA
<b>Esther Perez</b>	323-954-9957x1110	2245 11th Street, Stockton, CA
<b>David Valentine</b>	323-954-9957x1113	3108 Raintree Circle, Culver City
<b>Louisa Wee</b>	323-954-9957x1116	4327 Beck Ave, Los Angeles, CA

## **INSTRUCTIONS FOR PRESENTATION TO THE BOARD BY MEMBERS OF THE PUBLIC**

Bright Star Schools welcomes your participation at the Organization's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the Organization in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our schools. To assist you in speaking at / participating in our meetings, the following process will be adhered to:

- 1) Agendas are attached to this notice and available to all audience members at the meeting.
- 2) Speaker Cards are available to all audience members who wish to speak either to an agenda item or a non-agenda item.
  - i. Non-Agenda Items: Any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card for more information.
  - ii. Agenda Items: Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes per item. The Board Chair may extend time for public comment at his/her discretion. The presentation to the Board shall be made at the time a specific item is under discussion, or before the Board takes any action. See attached Request to Speak card for more information.
- 3) The time required to translate Spanish-to-English or English-to-Spanish will not count against the three-minute limit. The Board will provide Spanish language translation. Time will not be allotted for alternative translation from the attendees.
- 4) Members of the public who attend the meeting shall be respectful of the Board's process and shall follow the instructions of the Board Chair.
  - i. Security officers and/or school police may be present at the meeting for the purpose of ensuring that disorderly or disruptive behavior does not occur.
  - ii. Persons who engage in acts disruptive to the meeting (i.e., speaking when not recognized by the Board Chair or failing to follow the rules of the meeting as established by the Board Chair) may be given a verbal warning.
  - iii. A second disruptive act may result in the disruptive person being asked to remove himself/herself from the meeting.
  - iv. A third disruptive act may result in the disruptive person being escorted out of the meeting by security officers.
  - v. If the meeting is repeatedly disrupted the Board Chair may, at his/her discretion, clear the meeting room and continue with discussion of items that are on the published agenda.
- 5) In compliance with the Americans with Disabilities Act (ADA) and upon request, the Organization may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board Liaison, Laura Reed, [lreed@brightstarschools.org](mailto:lreed@brightstarschools.org).

**AGENDA OF THE MEETING**  
**2/3/2020**

*General Session*

- 1) Call Meeting to Order + Introduction of Visitors / Guests**
- 2) Bright Star Student Presentation**
- 3) Public Comment Period (for items not on the agenda)**
- 4) Presentation regarding Harvard Westlake + Bright Star Partnership** by Jim Patterson, Director of Summer Programs and Kutler Center & Ari Engelberg, Head of Communications and Strategic Initiatives
- 5) Executive Director Report**
  - a. Update on Gear Up
- 6) Chief Business Officer Presentation**
  - a. Finance and Facilities Update
- 7) Deputy Superintendent of Education Report**
- 8) Committee Reports**
  - a. Academic Committee update by Committee Chair Lois Levy
  - b. Finance Committee update by Committee Chair Louisa Wee
  - c. Governance Committee update by Committee Chair David Valentine
- 9) Closed Session Item:**
  - a. CONFERENCE WITH LEGAL COUNSEL— Anticipated Litigation (One Matter); Gov. Code 54956.9(d)(2-3)
- 10) Administrative / Governance Items:**
  - a. Individual items for approval:
    - i. Approval of Marisol Leon for Board Member
  - b. Approval of the following items (consent agenda):
    - i. Recurring
      1. Minutes from December 2019 Board meeting
      2. Minutes from January 2019 Academic Committee meeting
      3. Minutes from January 2019 Finance Committee meeting
      4. Minutes from January 2019 Governance Committee meeting
      5. December 2019 financials, including:
        - a. Statement of Activities (P&L)
        - b. Balance Sheet
        - c. Cash Flow Projections
        - d. Budget v. Actual
        - e. Check register as of October 2019
    - ii. Facilities
      1. Contracts for RKMS Prop 51 project
      2. Resolution for RKHS 1st Street project's Collaborative for High Performance Schools (CHPS) application

3. Allow CBO, ED, or designee to execute the purchase agreement and such other documents, agreements, or instruments or amendments for the property located at 9201 Langdon to any of the foregoing as the CBO, ED, or designee may deem necessary or advisable to facilitate the proposed transaction, with such additions, deletions or changes therein as the officer executing the me shall approve
    - a. Authorization of CBO, ED, or designee to execute SMCA lease amendment for MLK property, with ability to make non-material changes under advisement of legal counsel
  4. Finance
    - a. Authorization of CBO or ED to execute transfer of GEAR UP grant to LAUSD
- iii. Operations and Compliance
    1. Academic Calendar for 20-21
  - iv. Governance
    1. Approval of Members of Independent Committee of School Leaders or their appointed designees to oversee Expulsion Hearings as required by certain school charters
    2. Consider and adopt resolution approving seventh amended and restated bylaws of the Bright Star Schools Board of Directors
      - a. Technical revisions and updates since last adoption in 2013

## 11) Adjourn Meeting

### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### **SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that special presentations not mentioned in the agenda may be made at this meeting. However, any such presentations will be for information only.

**BRIGHT STAR SCHOOLS  
BOARD OF DIRECTORS MEETING**

**NON-AGENDA ITEM: REQUEST TO SPEAK CARD**

Instructions for Presentation to the Board by Parents and other Members of the Public at this Meeting

**NON-AGENDA ITEMS**

Any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

**Prior to the opening of the meeting, this card should be completed and given to the Secretary of the Board.**

I wish to speak to the Board on a matter that is not on the Board's agenda.

Name of Speaker: \_\_\_\_\_

Subject I wish to address: \_\_\_\_\_

Speaker's Address: \_\_\_\_\_

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BOARD OF DIRECTORS MEETING**

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I wish to speak to the Board on the following agenda item:

\_\_\_\_\_

\_\_\_\_\_

Name of Speaker: \_\_\_\_\_

Speaker's Address: \_\_\_\_\_