



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF BRIGHT STAR SCHOOLS**

**Teleconference  
Monday, June 29, 2020, 6:00 p.m.**

*In accordance with Mayor Garcetti's "[Safer at Home](#)" City Order and Governor Newsome's [State Executive Order](#) BSS will be holding this Board Meeting via Zoom video conference and telephone. No physical BSS school locations will be open to the public. This meeting is open to the public through the teleconference listed below. Members of the public who wish to address the Board regarding items on this agenda or who need special accommodations should contact Laura Reed at [info@brightstarschools.org](mailto:info@brightstarschools.org).*

*Speakers are limited to no more than 2 minutes each. Speakers may also sign up in person the day of the meeting. See Pages 2, 6 and 7 for more information on how to do this.*

**Join Zoom Meeting**  
<https://zoom.us/j/92457749213>

One tap mobile  
+16699006833,,92457749213# US (San Jose)

Dial by your location  
+1 669 900 6833 US (San Jose)  
Meeting ID: 924 5774 9213

**Board Members Attending Via Teleconference:**

<b>Board Member</b>	<b>Dial-in phone number</b>
Robin Elledge	323-954-9957x1103
Stephen Green	323-954-9957x1104
George Leftwich	323-954-9957x1106
James McGrath	323-954-9957x1109
Marisol Leon	323-954-9957x1110
David Valentine	323-954-9957x1113
Louisa Wee	323-954-9957x1116
Larry Klein	323-954-9957x1102
Andrew Murr	323-954-9957x1105
Lois Levy	323-954-9957x1107
Andrew Wang	323-954-9957x1114

## **INSTRUCTIONS FOR PRESENTATION TO THE BOARD BY MEMBERS OF THE PUBLIC**

Bright Star Schools welcomes your participation at the Organization's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the Organization in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our schools. To assist you in speaking at / participating in our meetings, the following process will be adhered to:

- 1) Agendas are attached to this notice and available to all audience members at the meeting.
- 2) Speaker Cards are available to all audience members who wish to speak either to an agenda item or a non-agenda item.
  - i. Non-Agenda Items: Any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card for more information.
  - ii. Agenda Items: Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes per item. The Board Chair may extend time for public comment at his/her discretion. The presentation to the Board shall be made at the time a specific item is under discussion, or before the Board takes any action. See attached Request to Speak card for more information.
- 3) The time required to translate Spanish-to-English or English-to-Spanish will not count against the three-minute limit. The Board will provide Spanish language translation. Time will not be allotted for alternative translation from the attendees.
- 4) Members of the public who attend the meeting shall be respectful of the Board's process and shall follow the instructions of the Board Chair.
  - i. Security officers and/or school police may be present at the meeting for the purpose of ensuring that disorderly or disruptive behavior does not occur.
  - ii. Persons who engage in acts disruptive to the meeting (i.e., speaking when not recognized by the Board Chair or failing to follow the rules of the meeting as established by the Board Chair) may be given a verbal warning.
  - iii. A second disruptive act may result in the disruptive person being asked to remove himself/herself from the meeting.
  - iv. A third disruptive act may result in the disruptive person being escorted out of the meeting by security officers.
  - v. If the meeting is repeatedly disrupted the Board Chair may, at his/her discretion, clear the meeting room and continue with discussion of items that are on the published agenda.
- 5) In compliance with the Americans with Disabilities Act (ADA) and upon request, the Organization may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board Liaison, Laura Reed, [lreed@brightstarschools.org](mailto:lreed@brightstarschools.org).

**AGENDA OF THE MEETING**  
**06/29/2020**

*General Session*

- 1) Call Meeting to Order + Introduction of Visitors / Guests**
- 2) Public Comment Period (for items not on the agenda)**
- 3) Executive Director Report**
- 4) Chief Business Officer Presentation**
  - a. Finance and Facilities Update
  - b. Presentation and review of BSS 990s
- 5) Deputy Superintendent of Education Report**
  - a. Distance Learning Update and School Reopening initial thoughts
- 6) Committee Reports**
- 7) Closed Session**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).)  
Title: Hrag Hamalian

- 8) Return to open session**
- 9) Administrative / Governance Items:**
  - a. Approval of the following items (individual agenda):
    - i. Board Governance Matter - Board Chair
    - ii. Resolution to approve the at-will work agreement for Hrag Hamalian as Executive Director of Bright Star Schools and to declare the work agreement as just and reasonable.
    - iii. Approval for the renewal of three year term for James McGrath as board member
    - iv. Approval for the renewal of three year term for Andrew Wang as board member
    - v. Approval for the renewal of three year term for Andrew Murr as board member
  - b. Approval of the following items (consent agenda):
    - i. Recurring
      1. Minutes from May 2020 Board meeting
      2. Minutes from June 2020 Academic Committee meeting
      3. Minutes from June 2020 Finance Committee meeting
      4. Minutes from May 2020 Governance Committee meeting
    - ii. Facilities
      1. Application for facilities loan from Pacific Charter School Development (PCSD) of up to \$2 million for the RKMS and RKHS projects
      2. Execution of all docs/forms related to LAUSD augmentation grant for RKHS, including, but not limited to lease, development agreement, MOU, state agreements
    - iii. Finance

1. Approval of 2020-2021 BSS budgets
  2. Approval of CARS (Consolidated Application Reports) for Federal funding for each Bright Star school (RKES, RKMS, RKHS, SECA, SMCA, BSSCA, VAES, VAMS, VAHS) for 2019-20
  3. Approval Education Protection Account (EPA) Spending Plan for FYEs 2019-20 and 2020-2021
  4. Authorize the ED, or any designee thereof, on behalf of BSS, to execute and/or approve the extension of the contract with China Habte for the accounting services to Bright Star Schools, and any and all edits and amendments thereto, as ED may deem necessary or appropriate to carry out the agreement
  5. Approval of Contract for Aeries student information system for up to \$175,000 through June 2025.
  6. Approval of chromebook purchases for all BSS schools, not to exceed \$375,000
  7. Approval of Thinking Nation License Agreement, and any and all edits and amendments thereto, as ED may deem necessary or appropriate to carry out the agreement
  8. Approval of BSS and BSEG Form 990s
- iv. Educational Compliance
1. Updated Suicide Prevention Policy
  2. Approval of Collective LAUSD SELPA notification letter
  3. Approval of Covid-19 LCAP Template for each Bright Star school (RKES, RKMS, RKHS, SECA, SMCA, BSSCA, VAES, VAMS, VAHS)
  4. Approval of 2020-2021 Student and Family Handbooks for all Bright Star Schools (RKES, RKMS, RKHS, SECA, SMCA, BSSCA, VAES, VAMS, VAHS)
  5. Approval of 2020-2021 Bright Star Schools Employee Handbook
- v. Governance
1. Board meeting calendar for 2020-2021
  2. Anti-Racism and DEI Resolution on behalf of the Board of Directors of Bright Star Schools
  3. Resolution of appreciation for Bright Star School Community
  4. Resolution of appreciation for Bright Star School Organization
  5. Resolution of appreciation for current chair of BSS Board of Directors years of service
  6. Resolution of appreciation for the Executive Director
- vi. School operations
1. Approval of School Food Authority Agreement Renewal for VAES, VAMS, VAHS.

## 10) Adjourn Meeting

### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### **SPECIAL PRESENTATIONS MAY BE MADE:**

Notice is hereby given that special presentations not mentioned in the agenda may be made at this meeting. However, any such presentations will be for information only

**BRIGHT STAR SCHOOLS  
BOARD OF DIRECTORS MEETING**

**NON-AGENDA ITEM: REQUEST TO SPEAK CARD**

Instructions for Presentation to the Board by Parents and other Members of the Public at this Meeting

**NON-AGENDA ITEMS**

Any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

**Prior to the opening of the meeting, this card should be completed and given to the Secretary of the Board.**

I wish to speak to the Board on a matter that is not on the Board's agenda.

Name of Speaker: \_\_\_\_\_

Subject I wish to address:  
\_\_\_\_\_

Speaker's Address: \_\_\_\_\_

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I wish to speak to the Board on the following agenda item:

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Name of Speaker: \_\_\_\_\_

Speaker's Address: \_\_\_\_\_