



**BRIGHTSTAR  
S C H O O L S**

**MINUTES OF A MEETING OF**

**THE BRIGHT STAR SCHOOLS BOARD OF DIRECTORS**

A meeting for the Bright Star Schools' Board of Directors was held on Monday, February 3, 2020 at Stella Middle Charter Academy, pursuant to notice duly given. In attendance in person were Board Chair Larry Klein, Andrew Murr, Lois Levy, James McGrath, Louisa Wee, David Valentine, Robin Elledge and Board Members in attendance via teleconference were Stephen Green. Board member elect Marisol Leon also joined in person.

Bright Star staff in attendance included: Saman Bravo-Karimi, Hrag Hamalian, Kaitlin Foe, Laura Gonzalez Reed, Melissa Kaplan and Leeann Yu. The order of the agenda proceeded as follows:

*General Session*

- 1) **Call Meeting to Order + Introduction of Visitors / Guests:** Meeting called to order at 6:12 p.m. by Board Chair Larry Klein.
- 2) **Public Comment Period (for items not on the agenda):** None made.
- 3) **SMCA student presentation:** Four students from SMCA's WEB crew introduced themselves to the board and shared their favorite part of SMCA and their aspirations for the future.
- 4) **Executive Director Report: Mr. Hamalian presented on the following topics during his executive director report:**
  - a. New board member Marisol Leon
  - b. Teacher compensation roll out: update
  - c. Gear UP grant follow up
  - d. Upcoming initiatives at Bright Star, including:
    - i. BCGDV Pitch Day
    - ii. SMCA Grand Opening
  - e. Run through of each item for approval for context and for questions as needed

Lastly, Mr. Hamalian updated on the board protocol for expulsions across Bright Star schools, and provided clarity on the distinctions to the process for RKHS, as well as the plan for streamlining across charters in the future.

- 5) **Move to Closed session**
  - a. **Closed Session Item:**
  - b. CONFERENCE WITH LEGAL COUNSEL— Anticipated Litigation (One Matter); Gov. Code 54956.9(d)(2-3)
- 6) **Return to open session - closed session report**
- 7) **Chief Business Officer Presentation**
  - a. Finance and Facilities Update: Mr. Saman Bravo presented updates on the current facilities projects, as well as updates on the BSS financial dashboard.
- 2) **Committee Reports**



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- a. Academic Committee update by Committee Chair Lois Levy
- b. Finance Committee update by Committee Chair Louisa Wee
- c. Governance Committee update by Committee Chair David Valentine

### 3) Administrative / Governance Items:

- a. Individual items for approval:
  - i. Approval of Marisol Leon for Board Member: Lois Levy made the motion for approval, Robin Elledge seconded the motion; the motion passed unanimously with the following vote:

Board Member Name	Yes	No	Abstain	Not Present
Stephen Green	X			
Larry Klein	X			
George Leftwich	X			
Lois Levy	X			
James McGrath	X			
Andy Murr	X			
Andrew Wang				X
Louisa Wee	X			
David Valentine	X			
Robin Elledge	X			
TOTAL	9	0	0	1
Motion Carries? YES or NO	YES			

- b. Approval of the following items (consent agenda):
  - i. Approval of the following items (consent agenda):
    1. Recurring
      - a. Minutes from December 2019 Board meeting
      - b. Minutes from January 2019 Academic Committee meeting
      - c. Minutes from January 2019 Finance Committee meeting
      - d. Minutes from January 2019 Governance Committee meeting
      - e. December 2019 financials, including:
        - Statement of Activities (P&L)
        - Balance Sheet
        - Cash Flow Projections
        - Budget v. Actual
        - Check register as of October 2019
    2. Facilities



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- a. Contracts for RKMS Prop 51 project
  - b. Resolution for RKHS 1st Street project's Collaborative for High Performance Schools (CHPS) application
  - c. Allow CBO, ED, or designee to execute the purchase agreement and such other documents, agreements, or instruments or amendments for the property located at 9201 Langdon to any of the foregoing as the CBO, ED, or designee may deem necessary or advisable to facilitate the proposed transaction, with such additions, deletions or changes therein as the officer executing the me shall approve
    - Authorization of CBO, ED, or designee to execute SMCA lease amendment for MLK property, with ability to make non-material changes under advisement of legal counsel
  - d. Finance
    - Authorization of CBO or ED to execute transfer of GEAR UP grant to LAUSD
3. Operations and Compliance
- a. Academic Calendar for 20-21
4. Governance
- a. Approval of Members of Independent Committee of School Leaders or their appointed designees to oversee Expulsion Hearings as required by certain school charters
  - b. Consider and adopt resolution approving seventh amended and restated bylaws of the Bright Star Schools Board of Directors
    - Technical revisions and updates since last adoption in 2013

George Leftwich made the motion for approval; Lois Levy seconded the motion; the motion passed unanimously with the following vote:

Board Member Name	Yes	No	Abstain	Not Present
Stephen Green	X			
Larry Klein	X			
George Leftwich	X			
Lois Levy	X			
James McGrath	X			
Andy Murr	X			
Marisol Leon	X			



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Andrew Wang				X
Louisa Wee	X			
David Valentine	X			
Robin Elledge	X			
TOTAL	10	0	0	1
Motion Carries? YES or NO	YES			

Please note, VAMS and VAHS have been removed from item IV1. The motion to approve all items on the consent agenda was made by Lois Levy and seconded by Andrew Murr; the motion passed unanimously.

- 8) Adjourn Meeting:** Andy Murr made the motion to adjourn, Lois Levy seconded the motion; the motion passed unanimously. The meeting adjourned at 9:05 p.m.

DocuSigned by:

*Larry Klein*

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Larry Klein, Board Chair

DocuSigned by:

*Laura Reed*

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Laura Reed, Recording Secretary